

**Town of Hebron
Selectmen's Meeting
June 14, 2021**

Call to order at 7:00 - Chair Dick Deans presided. Elizabeth Olsen and Curtis Smith were present.

1. To approve the minutes of May 24, 2021:

Motion to approve the minutes of May 24, 2021 by Curtis Smith, seconded by Dick Deans. Approved 3-0.

2. Public Comment: No visitors were present.

3. Paving: Station Road

Paving of Station Road will start in the next few days.
Culvert at the end of Hope Hill is full of sand and is being cleaned out.
Brush cutting and chevron signs are needed on Merrill Hill Rd corner.

4. Stimulus Funding: *tabled until the notice of the funding is received with how it can be spent.*

5. Land Use Ordinance:

*Elizabeth Olsen had submitted a draft amendment to include Additional Dwelling Units. The draft put stipulations on size, sewer guidelines, and owner occupied. The Planning board is doing a second review on June 15, 2021.
The board has requested history on the ordinance. Dick will look into finding what he can.*

6. Equipment: battery chainsaws

*All chainsaws have been purchased.
Forks for loader have been purchased.
Curtis Smith inquired about the status of the truck body for the plow truck. Dick stated the body was 4 months out when purchased in April.*

7. Office: Website updates

Curtis Smith took pictures around town for the site – still in progress.

8. Appointment – Ballot Clerk

Motion to appoint Joan Deans as a ballot clerk by Elizabeth Olsen, seconded by Curtis Smith. Passed 3-0.

9. Other Business

- Transfer station stickers for non-resident taxpayers were discussed. Dick will look to see if there is a current policy. The board will review at the next meeting.
- Elizabeth asked if Dick had received a suggestion from Audit for someone to help create and clean budgetary lines in TRIO. He will reach out to the Auditor.
- Reviewed 3 applications for the clerk position – one to be interviewed. Selectmen will meet prior to the selectmen's meeting on June 28th, 2021. An ad is on MMA site – An ad will be run in the Sun Journal and electronically. An additional ad/reduced office hours and general info will be sent via bulk mail to the citizens.
- Joan will be out of the office until July 11th, 2021 at the earliest. She is currently working from home 13 hours a week and will be running out of sick time/vacation soon. Suggested FMLA paperwork be filled out. Suzanne is still overwhelmed on her own at the office.
- Elizabeth suggested upgrading the Trio system – add Rapid Renewal and any other online business that can be added to take the pressure off Suzanne. Also suggested hiring a temp. Elizabeth may be able to train one or two days a week.
- Curtis suggested hiring multiple parttime employees.

- **Warrants were read and signed.**

10. Adjourn:

Elizabeth Olsen motioned to adjourn at 9:35 PM, seconded and passed 3-0.