

Town of Hebron
Selectmen's Meeting
January 11, 2021

Meeting called to order: 7:05 PM

Present: Chairman, Richard Deans, Curtis Smith and Elizabeth Olsen. Josh Hounsell came in at 8:00 PM

Pledge of Allegiance

Approve minutes of December 28, 2020 Motion made and seconded to amend the section regarding the Personnel Policy. All in favor of amending and the minutes were approved.

Take up any visitor's questions and concerns: No visitors.

Roads: Working on brush Dick said there is not much going on as we have had very little snow. Curtis said he had not talked to the road crew about cutting up some fallen trees beside the road as he noticed that it had been done on Station Road so figured they had been out. Elizabeth asked if the road crew had been adjusting their hours if they know a storm is coming. She said on the last storm when she was coming home from work around 4:30 or 5:00 PM that they had already been out and the storm had not really started. Dick said they had maybe been pretreating the roads. She was wondering if they had worked all day, gone home, and then came back out.

Elizabeth wondering if Dick was watching the budget as far as over-time goes. Dick said they have taken some time off, leaving early.

Dick said the crew has been cutting brush and that the trees on Merrill Hill are all taken care of.

Budget Meeting: January 20, 6:30 pm at Fire Station Dick said that Jim Trundy had called and was not able to attend on the 20th. The Board decided that if January 19th worked better then for him to change the date and let them know.

Josh Hounsell: Recreation Committee

Help Ad: Have 2 applications The selectmen reviewed them and decided to do one interview at 6:00 PM on January 25th before the next selectmen's meeting.

Warrant signed and meeting adjourned. 8:00 Pm

Joan E. Clough, Clerk

Town of Hebron
Selectmen's Meeting
January 25, 2021

Meeting called to order: 7:00 PM

Present: Chairman, Richard Deans, Curtis Smith and Elizabeth Olsen

Pledge of Allegiance

Approve minutes of January 11, 2021 Motion made and seconded to approve. All in favor.

Take up any visitor's questions and concerns: No visitors

Roads: Dick said the road crew had rebuilt the ditching bucket and had cut some brush. Dick said he was supposed to get a quote from All State on the upcoming paving.

Recreation Committee Field and Picnic area Dick thought they could reclaim some stuff from the back of the parking area. Curtis thought squaring it off might help people to park straight. They will take a look at it after the snow is gone. Dick said the dog sledgers had an article in the paper.

Budget Meeting: Comments from January 19th

Town Report Articles: Town Meeting is scheduled for March 20th @ 10:00 am at the Station School.

Elizabeth asked when we would need to get the information to print. Dick said the warrant had to be posted by March 13th.

Elizabeth said the warrant needs to be approved. She said the vendor part is done.

Dick stated that the town has a lot of positions to fill. Lew Williams does not want to continue as a school director. Elizabeth thought maybe we should contact the current director and see if she knows of anyone with school age children who might be interested. Dick said that Mr. Colpitts is retiring in June.

We have two budget committee positions to fill and are looking to fill positions on the planning board and appeals board.

Dick thought the warrant articles for the town report could be ready to review by the next selectmen's meeting on February 8, 2021.

Michael Crowley has sent over a copy of the Food Sovereignty Ordinance.

Elizabeth wants to know what changes they made from the state's ordinance.

Dick said we may have to vote again on the Shoreland Zoning Ordinance for the tree harvesting portion that was voted on in 2018 as the verbiage is not correct. Elizabeth suggested that maybe contacting ADCOG for their input.

Elizabeth asked if it was a typo or what?

Shoreland Zoning would have to have a public hearing.

Elizabeth said we should send it to AVCOG for their review and try to have a public hearing on February 8th or February 22nd.

Dick said we will need an article to approve funds for a new generator at the town office.

The selectmen discussed the well on station road that is right next to the road, wondering what the course of action should be.

Elizabeth said we should contact our legal counsel for their opinion. It could be our attorney or MMA. We need to know what our rights are or our liability. We will be looking to rebuild that road in the future.

Dick suggested that we need to work on this but it might have to go to a special town meeting after we gain some information. It does need to be resolved.

Applications: Times for interviews The selectmen have received four applications and have done one interview. They have set a time of Wednesday Feb. 3rd at 6:00 for the next one.

Warrant signed and meeting adjourned. 8:15 PM

Joan E. Clough, Clerk

Town of Hebron
Selectmen's Meeting
February 8, 2021

Meeting called to order: 7:05 PM

Present: Chairman, Richard Deans, Curtis Smith, Elizabeth Olsen, Eli White from the Board of Selectmen in West Paris.

Pledge of Allegiance

Approve Minutes of January 25, 2021 Motion made and seconded to approve. All in favor.

Take up any visitor's questions and concerns:

Equipment: Loader Dick said the joy stick on the loader had broken while Kevin was using it. Bob got a price from Beauregard for a new one and it is \$1100.00. It is electronic. Bob thinks he can install it. They have fixed it enough to get by. Bob will get a price for all parts involved to repair it. Elizabeth asked if we fix it ourselves, would it be covered by a warranty. Curtis asked if they use the loader to load the trucks. Dick said they do and they can also use the backhoe. Selectmen agreed that it needed to be fixed.

Food Sovereignty Ordinance Dick had received a copy from Mike Crowley that the Planning Board looked over. It was compared to the ones that Buckfield and Woodstock had. Elizabeth is concerned about how it has been changed from the one Maine Municipal Association came up with. She thinks it should be sent to MMA for their review. Dick will get back with Mike Crowley.

Shore Land Zoning Dick thought they had worked with AVCOG on this but there is some wording which is not correct. Instead of the word "Repeal it says Reserved". This needs to be corrected. It will have to go to a public hearing.

Town Report Articles: Elizabeth asked Dick if he had gotten prices on the generators. He has gotten one for the town office. Elizabeth said that Flanders was at the Bruno Station last week. Dick was not aware of that. She said the article is in but we need figures. Elizabeth said we need an article on abatements and an article to use revenue to offset taxes. Curtis said he was assuming that the "well issue" is dead in the water at this time. Dick has looked at the deed and said the town should probably own that piece of property and the Bussiere's should have a well on their side of the road. Elizabeth wondered when the road was accepted. She has done some research but it looked like the road stopped. It is a project that needs some work going forward before the town can rebuild that stretch of road.

Applications: Interviews Elizabeth asked if Dick had reached out to the applicant of last week. Dick said he had left a message but had not heard back. Dick said he has talked with Suzanne and she is not planning on leaving soon. She is willing to work two days a week and possibly fill in when we need her. Since we have not had any qualified applicants, Dick thinks we should go along the way we are. Joan is willing to pick up the slack on Tuesdays and Thursdays. Curtis mentioned contacting John Williams at the Chamber to see if he could put something out there for us as far as looking for a Deputy Clerk.

Other Business: Elizabeth asked if Dick had received any quotes on paving yet. We are planning on doing three subdivision roads and some on Station Road. Dick said possibly two and a half miles.

Dick spoke to Eli White to see if he had any questions and he said he was there to see how we ran our meetings.

Warrant signed and meeting adjourned. 7:45 PM

Joan E. Clough, Clerk

Town of Hebron
Selectmen's Meeting
February 22, 2021

Meeting called to order: 7:00 PM

Present: Chairman, Richard Deans, Elizabeth Olsen and Curtis Smith

Pledge of Allegiance

Approve minutes of February 8, 2021 Motion made and seconded to accept. All in favor.

Take up any visitor's questions and concerns: No visitors

Equipment: Loader Dick said the joy stick had been fixed.

He passed along to the board that someone had stopped by the office last week and commented on how good the Town of Hebron kept their roads. It was someone who travels from Norway to Lewiston and back on Rt. 119.

Elizabeth said that the pre-treating really works well most of the time.

Food Sovereignty Ordinance: Only changes were to standardize with Hebron ordinances.

Dick said that Mike Crowley did not do anything different from Buckfield and Woodstock.

Elizabeth asked who was in charge of the town's ordinances, the town clerk? She asked if we have any ordinances on payroll or finance. Dick said the payroll is put on the warrant which is approved and signed by the Board of Selectmen.

Elizabeth said that she was all set with just formatting with no change of words. She would like the selectmen to have a copy to refer to at town meeting.

Shore Land Zoning: Need an electronic copy Dick said some words were changed on this ordinance and we need a public hearing.

Elizabeth asked if it was an error in the wording. Dick said he would call the state again and discuss the matter with them.

Elizabeth said we could leave the article in the town warrant and if we didn't need to act on it or were not ready to act on it, the it could be tabled or passed over.

Elizabeth said we should try to set up a public hearing on March 8th before the next selectmen's meeting.

Curtis said we need to know exactly what needs to be changed.

Parking at Ballfield: Patrons of the dog sleds are parking along the road that goes around Storekeepers to the town garage and blocking the road and there is not enough room for our town plows to get through. Elizabeth said it sounds like to need to put up some "No Parking" signs or "No Winter Parking". Curtis said maybe we should make it "No Parking from December 1st to May 1st". Elizabeth said that last week was school vacation week and it was really busy over there.

The selectmen discussed many options to try to alleviate any problems. Curtis is concerned about liability to the town if something happens. Curtis said the dog sledgers are conducting business on town property. The snowmobile club grooms the trails.

Curtis thinks the town should get some legal advice on liability.

Elizabeth mentioned we could put up a sign "For Recreational Activities Only".

Dick said he would also check with the town's insurance company for an opinion.

Deed: A tax lien matured on property owned by Mary Larrivee (Guy) on January 20, 2020. She had purchased her property back by entering into a Land Installment Contract with the town last May 29, 2020. She has completed paying and Dow's Law Office has created a Quit Claim Deed to turn the property back to Mary.

Elizabeth looked over the deed and said that it is not written right and noticed that it only refers to discharging the 2018 lien but not the 2019 lien.

Dick will need to check with Dow's to make a revision or see how we should discharge the other lien as all liens need to be discharged.

Paving: Dick has received some quotes from All States Construction, Inc. for paving projects for 2021. From Sodom Road to just past Ben Stone Road, ¾" shim and a 1" overlay, the cost would be \$120,646.50. An option to do a 1 ¼" overlay on this stretch would be \$137,164.30. From the school to the Ray Bowie place, ¾" shim and 1" overlay, the cost would be \$56,520.00. An option to do a 1 ¼" overlay here would be \$64,399.90.

Hope Hill overlay would be \$20,338.90. Mineral Drive overlay would be \$19,232.90. Maple Lane and Pine Drive overlay would be \$34,506.75.

Elizabeth said this is a ball park.

Dick mentioned that he has heard that Minot may be paving the Brighton Hill Road from Auburn and we might want to see about working out something with them to do our piece in Hebron.

Town Report: Elizabeth had given Dick a letter which should go into the Town Report. She would like to have a finalized copy.

Elizabeth asked what Dick had found out about the generators. He said that the generator at the town office will not work at the Bruno Station. It would need special permits or special wiring. So, he said that we would need to add in \$6000. to get one like what we are getting for the town office. So, it would be \$6000 for the town office and \$6000 for the Bruno Station. Curtis said they could re-write the article to take up to \$15,000 from the general fund.

Website: Down Dick asked Elizabeth about it and she will look into it. She did not know it was down.

Warrant signed and meeting adjourned: 8:45 PM.

Joan E. Clough, Clerk

Town of Hebron
Selectmen's Meeting
March 8, 2021

Meeting called to order: 7:00 PM

Present: Chairman, Richard Deans, Curtis Smith, Elizabeth Olsen

Pledge of Allegiance

Approve minutes of February 22, 2021 Motion made and seconded to approve. All in favor.

Take up any visitor's questions and concerns: No Visitors.

Equipment: Loader joy stick fixed \$871.12. Truck # 1 body needs repair This is the 2010, 6 wheeler. The body is rusting from the salt use. It has a tubular frame. Bob just found this out so the issue will not be brought to this town meeting. Bob will find out the cost to repair. Elizabeth thought maybe we should repair it and paint it and put it up for sale. Once we get repair costs the selectmen will assess the situation.

Food Sovereignty Ordinance: only changes were to standardize with Hebron ordinances.

Shore Land Zoning: Public Hearing on March 15 @ 6:30 PM at Town Office Dick called the state forester and he said it looked OK. We need a public hearing and then vote on it at town meeting.

Parking at Ballfield: Signs Dick has not got the signs yet. Curtis said last weekend cars were parking on both sides of the road.

Deed: Dow's Law Office sent over the corrected Quit Claim Deed for Mary Larravee. She did a Land Purchase Installment Contract. Dick and Elizabeth signed and Curtis notarized the form.

Paving: Planning figures Dick said that Bob will get some figures to pave from Bowie's up to Sodom Road. That would leave the two ends of Station Road. Dick said that Minot was doing some paving on Brighton Hill Road this year. Hebron has about a 1600 ft piece on that road and if we work with Minot that would be \$24,000. Selectmen agreed that Hebron should work with Minot on that project.

Town Report: Wednesday have posting Curtis and Elizabeth will stop by the office to sign. Dick said he had changed the reading in the warrant regarding the generators. The generator at the Bruno Station will be about \$7300 so he changed what we would need from the General Fund to read "Up to \$15,000". He said maybe we could try to sell the one we have at the town office and that money would go back into the General Fund.

Elizabeth asked what was going on the cover of the report. Dick had an arial picture of the town garage complex which we made the last payment on last year. The board thought that would be fine.

Office: Web GovOffice Elizabeth gave Dick the information she had on the website domain.

Other Business:

Dick said he was looking into getting some non-binding quotes for next year's salt usage through the State of Maine.

Elizabeth gave Dick a Set-Up form from United Rentals.

Warrant Signed and Meeting adjourned 8:30 PM

Joan E. Clough, Clerk

Town of Hebron
Selectmen's Meeting
March 22, 2021

Meeting called to order: 7:00 PM

Present: Richard Deans, Elizabeth Olsen and Curtis Smith

Pledge of Allegiance

Choose Chairman: Curtis nominated Dick, Elizabeth seconded. All in favor.

Approve Minutes of March 8, 2021 Elizabeth made motion to approve, Curtis seconded. All in favor.

Take up any visitor's questions or concerns: No visitors. Dick noted that Carroll Daggett had come to the office to see him regarding his mortgage company stating that he was in a flood zone. Dick referred him to Kingston Brown, the CEO.

Town Meeting: Recap Elizabeth said she thought it went really well. Dick noted that there should have been a microphone on the floor for people to use as it was difficult to hear what was being said with the masks on. Elizabeth would like to have fine-tuned the warrant before it went to print. She said there were some mistakes on expirations of committee members, the audit was not included and it is a state statute that it be included. She said she was hoping the letter from the selectmen would have been on town letterhead and been at the front of the book. She said if we didn't have this year's audit then last years should have been put in. Dick said when he received the draft of the audit, the book had already been taken to the printers.

Equipment: Sweeper, forks, battery chainsaws Truck #1 Body Dick asked Curtis and Elizabeth where the money was coming from for these purchases. Elizabeth said it has been budgeted to come out of the Equipment Account. Art. 21 on the warrant reads, "To see what sum the Town will raise and appropriate for the care and maintenance of Town Equipment". Dick does not see authorization to purchase in that article. It was voted to raise and appropriate \$30,000. and Elizabeth said the plow blades, forks, and sweeper and chainsaws were included in that amount.

Elizabeth said that Bob should be bringing in his request for needs before budget time. Dick said that the crew noticed the condition of the body when they were cleaning it up from the winter use. It was noticed after budget time.

Dick said nothing has been put aside for new trucks. We do have a fire truck reserve account. The selectmen discussed options for handling the body situation.

Dick said Bob could find out what Fairfield's charge would be for a new body and also maybe a price to repair that one. Repairing could be a lot of money and it is still an old body. Dick was guessing that the cost of a new one might be \$25,000. to \$30,000.

Elizabeth said the town should be putting money away for a new truck.

Elizabeth asked how much money was dumped back into the general fund from 2020. Dick said with the way things are, we need to get on this as soon as possible. Curtis asked Dick to send he and Elizabeth the quote as soon as he got one. Elizabeth said the new body could come out of Winter Roads as we can over-draft that account. Dick said we first need to get some prices on either rebuilding or new and go from there.

Parking at the Ballfield: Condition Dick asked Curtis and Elizabeth if they had noticed the ballfield parking lot on Station Road. Curtis said it is muddy and Elizabeth said it has a lot of straw or hair from the dog sledders. She said they need to clean it up. Dick said he has had some complaints with the way it looks and someone had even shown him a picture. Curtis asked if any of the dog sledders were from Hebron and pay taxes here. Dick and Elizabeth said they do not. Elizabeth will contact MMA legal to see where we stand with the dog sledders.

Deed: Dick said that Dow's cannot get that deed recorded with the way the selectmen signed it. Curtis should have signed it as a selectman but he signed it as notary. The selectmen re-signed it and Curtis will take care of the notary end of it and get it to Dow's.

Office: Upgrade on equipment Floor support was fixed by the highway men

Elizabeth said we need to take a look at our computers, printers, and scanner for CVR. Dick said he will talk to Chris Sanborn. Dick said we also need to get some speakers for our service windows. Curtis said he is getting together with someone on a new web site design. Dick said we made ½ payment on the GovOffice one we now have.

Other Business Elizabeth said she would like to work on a Fund Balance Policy for the town.

Warrant signed and meeting adjourned. 9:00 PM

Joan E. Clough, Clerk