

**Town of Hebron
Selectmen's Meeting
February 14, 2022**

Call to order at 7:00 - Chair Dick Deans presided. Elizabeth Olsen, and Julie, Robbie and Josh Gauthier were present. Curtis Smith was excused.

1. To approve the minutes of Jan 24, 2022:

Motion to approve the minutes of Jan 10, 2022, by Elizabeth Olsen, seconded by Dick Deans. Approved 2-0.

2. Public Comment: No comments.

3. Office:

Property Lien foreclosure, Julie, Robbie and Josh Gauthier were present to discuss the property on the Allen Road that abuts their property that the Town has recently acquired through the tax foreclosure process. They are very interested in purchasing the property for back taxes plus and fees associated with the purchase. Maine Revenue has a lien on the property. The selectmen will review the foreclosure documents and offer it to these interested abutters to have first refusal. The Quit Claim deed process was explained.

Post the Office Position: Clerk, Treasurer, Tax Collector and Registrar – Elizabeth suggested this position should be advertised soon. She suggested filling the position as Treasurer and deputy clerk with a person focused on financial aspects of the position. Dick suggested hiring an administrative assistant.

Audit: There was a Zoom meeting with the auditor this past Wednesday to clarify where the Town is with record keeping using Trio and manual system. The auditor was advised the treasurer had been using a paper system with TRIO being used for recording warrants and cash receipting. Elizabeth Olsen requested the auditors use the treasurer's paper books to audit and move to all electronic method going forward. The auditors will be coming back with a contract to set up the electronic system and train the employees.

4. Broadband

Reviewed the grant letter of support to GWI for them to pursue applying for a grant to bring broadband to Hebron. The letter will be reviewed with Curtis Smith and signed at the next meeting.

5. Forestry :

Maine Forest Service sent a letter for verification of the Town of Hebron's Timber Harvest in shoreland zoning. They currently have the town as option 1 following the statewide standards for timber harvesting (SWS). This is correct and Dick will complete and return the request to the Maine Forest Service (MFS).

6. Town Report: Continue to put the town report together to get it to the printer by March 1. Suggested having the report picture on the front cover be of Joan and Dick since both are retiring.

7. Adjourn:

Elizabeth Olsen motioned to adjourn at 8:35 PM, seconded and passed 2-0.