

**TOWN OF HEBRON
SELECTMEN'S MEETING**

**July 11, 2022
6 PM**

1. CALL TO ORDER and FLAG SALUTE – Chairman Elizabeth Olsen Presided
EO = Elizabeth Olsen CS = Curtis Smith GV = Gino Valeriani
2. ACTION ON MINUTES
 - 2.1. *Action on Minutes dated June 27, 2022.*
GV moved to accept CS second - Passed
3. ADJUSTMENTS TO AGENDA
NONE
4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record
No Public Present
5. BUSINESS ITEMS
 - 5.1. Robert Downey – Roadside Maintenance & Trimming
Robert Downey presented a request to consider contracting Steve Swasey INC out of Andover to do roadside mowing. Two options presented. One for 4 center line miles at \$3500 and another for 7 centerline miles for \$5250. EO asked to confirm that centerline miles means both sides of the road. Robert said it did. EO asked what about areas the mowing will not cover. How will those get done. Robert said they would need to be done manually. Discussion around the tractor with sickle arm. Robert wants to clear brush and small diameter trees in addition to mowing. He said the current tractor with sickle arm is basically useless. Need something better for roadside maintenance (beyond just mowing). People's frontages need to have special manual attention. Robert stated that manually cutting/trimming all of the roads is physically demanding. EO suggested getting just a quote for mowing. Robert said the piece of equipment does not just do mowing. Another option presented was an excavator with mulching head from Jim's Rental. Our crew would have to operate. 1 week \$2100/ one month \$5900/ trucking \$180. Would need personnel for road traffic etc. We will discuss and research for next meeting.
Another Topic: Road Striping. EO asked for cost and coverage. \$4700 for all of Station Road and all of Merrill Hill Road. EO asked Robert to get an OK due to tight budget. Shoulders on new pavement will require gravel at around \$3200.
Robert advised oil is about half full. Should we get oil. \$1000 gallons? Can't predict whether price will go up or down. Up to Robert. See whether we can get a better price from Ness. Up to Robert. Crew will be working on shoulders for the next couple weeks.
EO discussed where we might get any money for the potential rental of "mowing" equipment. GV will investigate getting more information about this piece of equipment.
 - 5.2. Personnel Policy – Review
Minor corrections. Will vote on FINAL version next meeting.
 - 5.3. LRAP – Review
EO presented the status of LRAP money. The application must be submitted for next year's LRAP funding. GV moved to sign the LRAP application for next year's funding. Seconded by CS. Passed. Selectmen signed the application.
 - 5.4. Appointments
Motion to appoint Holly Packard as tax collector, registrar and clerk made by CS. Second by GV. Passed.
 - 5.5. Motion to move \$102,211.32 from LRAP to the tarring account.
Disregard 5.5 because we had previously covered this.

5.6. Discussion on Emails

EO advised we do not have enough space to handle all the emails we get. EO working on consolidating mail from the original Hebron1 address to the new selectboard1. CS to consult with provider to see what can be done.

5.7. Audit – Sign Management Rep Letter

GV moved to sign the management letter from RHR Smith. Second by CS. Passed. Letter was signed.

6. CHAIRMAN’S REPORT

Nothing heard regarding AG’s determination regarding ARPA funds and GWI.

7. SELECTMEN ITEMS

8. SIGN WARRANTS – # 28, 29, 30

GV moved to sign warrants. Second by CS. Passed.

9. EXECUTIVE SESSION: Discussion/review of resumes – Filling the Position of Treasurer/Deputy Town Clerk

10. ADJOURNMENT