

**TOWN OF HEBRON
SELECTMEN'S MEETING**

December 12, 2022

Minutes

Public Hearing for the Acceptance of the General Assistance Ordinance

1. CALL TO ORDER and FLAG SALUTE – Chairman Elizabeth Olsen, Selectmen Curtis Smith and Gino Valeriani, Town Clerk Holly Packard were all present.
2. ACTION ON MINUTES
 - 2.1. *Action on Minutes dated November 14, 2022 and November 28, 2022. Gino made a motion to accept, Curtis seconded the motion, 3-0.*
3. ADJUSTMENTS TO AGENDA - Jim Trundy
4. PUBLIC COMMENTS – Please state your name and the Town that you are from for the record
5. BUSINESS ITEM – *Jim Trundy would like to add a building reserve account for any future updating and repairs to either building. For example \$10,000 per year. Jim was discussing with the Selectmen about the condition of the buildings. Jim said the apparatus bay had the lights updated recently, however when the light goes out there isn't a bulb to replace you need to replace the whole thing. They discussed possibly needing to add a bay or make it bigger and ways they could add onto the current building.*

One of the buildings ran out of oil, the selectmen are going to look into a type of an alarm for both stations that will send an alert when it goes below a certain temperature. Elizabeth suggested having it alert the Town Office when it happens.

Curtis advised the board and Jim an update on the new truck. Cameron had called him and told him the truck was in Massachusetts, they should have it by the end of this week (12/16/2022) and do the add-ons. So should be available for paperwork the end of next week. Jim mentioned after the truck leaves Ripley & Fletchers it will go to Auburn to be lettered, he hasn't received a quote from them but it needs to be done. Gino mentioned that some of the Paris Police cruisers have been lettered from a place in Rumford.

Elizabeth asked if he knows of any major expenses that coming up, regarding the budget. She said the wage that was paid to the fire fighters increased to \$13.50, but couldn't remember what was budgeted on. She asked if he knew of any training increases, like the hose testing. Jim said that it depends on how many people show up for trainings as what the price will be, and it is important to have the hose testing done on a yearly basis. Jim told the Board that the radios and pagers can get pretty expensive. He did express that the fire department should have a separate scanner channel than the public works department.

5.1 Accept the General Assistance Ordinance – Gino made a motion to accept the State of Maine's General Assistance ordinance, Elizabeth seconded the motion, passed 3-0.

5.2 Appointment of the Addressing Officer – Jim Trundy stepped down from being the Addressing

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Officer. Curtis made a motion to approve Kingston Brown as the new Addressing Officer. Gino seconded the motion, passed 3-0.

5.3 Discussion and decision on COLA increase for 2023 – For all employees starting January 1, 2023. Curtis made a motion to a COLA increase of 3% for all employees at the town office, public works and the transfer station. Gino seconded the motion, passed 3-0.

5.4 Discussion and decision on the Jordon Road proposal from the Town of Oxford – *The small portion of Jordan Road that is in Oxford that we already plow and the Town of Oxford has to maintain. They would like us to maintain it for them, whether we trade roads to maintain or get monetary stipend. There was much discussion, they are going to get information together on it.*

5.5 Hutchinson abatement for review – *Gino made a motion to abate the taxes on the Hutchinson property as suggested from O'Donnell's & Associates. Curtis seconded the motion, passed 3-0.*

5.6 New Septic Tank Waste Agreement – *The old agreement which was signed in 2017 expires at the end of the year. The cost for the next five years is an administration fee of \$250.00. Curtis made a motion to accept and sign the agreement, Gino seconded the motion, passed 3-0.*

6. CHAIRMAN'S ITEMS –

7. SELECTMEN ITEMS- *The town had a visit from a DOT supervisor on Friday, December 16th. He informed the town that the rocks in front of the town office are illegal as they are within 33 feet of the centerline of the road and are considered "deadly fixed objects" The statute has been in place since 2003. The State is cracking down on this due to many incidents and lawsuits. He said we would be getting paperwork from the DOT requiring the removal and outlining the consequences of failure to remove. He said there is a resident in the town who got an exemption due to the proximity of the residence to the road and the fact that a stone wall existed there prior to August 6, 1949, had been removed by one owner then replaced by the new owners. It was decided to remove the boulders ASAP before the ground freezes up and snow cover. Discussed with Hebron's Public Works Supervisor. He said he would be able to do the work Monday morning if we would like. He was concerned about dinging up a truck body and tying up traffic at that corner requiring flaggers etc. Would like to just use the loader. A neighbor living down Brook Road offered to let the crew dump the rocks on his property so that the crew only needed to go straight across 119. The work was completed. On the plus side property can be maintained more easily. Neighbor does not need the boulders. He was trying to help us out.*

There is a new sign coming for the recreational parking lot next to public works. The park rules advises people to clean up after themselves and their animals. Park to maximize parking area and please be courteous to others.

Gino spoke to Chris from Modem Waves, he inquired about new computers, and Chris mentioned Trio will be switching to all Web, so we want to start planning for that. Elizabeth mentioned putting the new computers at the counter, then the computers at the counter now would be at their desks. Chris said we really should be leaving the server computer on at all. Elizabeth asked Gino to get a

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quote for the above computers and network them in. She also mentioned a new computer or laptop for the selectmen's office.

Holly inquired about the upcoming holiday hours. She also asked about closing early on the 30th, to do year end. The office will be closed Monday, December 26th, Monday, January 2nd and closed all day for year end on Friday, December 30th.

8. SIGN WARRANTS – #67, #68, #69 - *Gino made a motion to sign the warrants, Curtis seconded the motion, 3-0.*

9. ADJOURNMENT - *Gino made a motion to adjourn at 7:30, Curtis seconded the motion, 3-0.*