

**TOWN OF HEBRON
SELECTMEN'S MEETING**

**May 08, 2023
Minutes**

1. CALL TO ORDER and FLAG SALUTE – Chairman Elizabeth Olsen presided. Selectmen Gino Valeriani, Derek Pike, Town Clerk Holly Packard, Highway Foreman Bob Downey and Citizens Bill and Joan Clough were also present.
2. ACTION ON MINUTES
 - 2.1. *Action on Minutes dated April 24, 2023 – Gino motioned to accept the minutes, Derek seconded, 3-0.*
3. ADJUSTMENTS TO AGENDA - *Signatures needed for School Budget Referendum*
4. PUBLIC COMMENTS – *Bill Clough inquired about the rocks and if we were putting them back in the same place or a little back. The Board explained that they were not putting them back or on the front lawn at all. Bill expressed his disappointment that the Board did not argue with DOT about keeping them where they were. Derek mentioned to Bill that if we put them out front it was a liability to the Town of Hebron if someone went off the road and hit the rocks and got hurt. The Board voted last Selectmen's meeting that they would put some of the rocks to the where left of the parking lot between the monument and the generator where they won't be in the way when plowing. Gino asked Bob if he thought if the rock were put on the right side of the parking lot by the chain link, Bob said they wouldn't be in the way. Gino mentioned that there were underground cable over there, Bob said that they could sit on that and be fine.
Joan asked Elizabeth if she could print the Vendor Summery Report, Elizabeth explained that she did and it was in the town report. Joan replied that the report needs to be expanded a little more.*
5. BUSINESS ITEM –

Maine Waste to Energy rate change - *Elizabeth let the Board know that there was going to be a rate increase. They discussed some options including ordering a new sticker color to help weed out people that have moved out of town but still come to the Hebron Transfer Station. Elizabeth expressed not wanting to pass the increase on to the citizens if they didn't have to.*

Gino filled the Board in on the error that Terri caught on the last Maine Waste to Energy statement. She had noticed that one of the tickets wasn't matching up with the ticket that Bob gave her.
1. Community Concepts –Housing Assistance Council for the Self-Help Homeownership Opportunity Program (SHOP 2022) - *Gino explained that the people aid in building their own homes. Gino motioned to support Community Concepts efforts to present a case for funding from the Housing Assistance Council for self-help Homeownership Opportunity Program (SHOP), Derek seconded the motion, 3-0.*
2. Discuss storm damage – *Elizabeth let the Board know that Terri and Bob will be working together on the FEMA reporting. Bob said he read that he had to have at least \$3,500.00 in reimbursement cost. He said he was keeping a list with how many man hours, materials and equipment hours used for each storm repair they've completed and they are doing full repairs not temporary so they would have to go back in a week or so to finish the job.*

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3. Discuss Roadside mowing – *Gino said that he had talked to Swasey who will doing the roadside mowing and he will be calling Bob. Elizabeth asked Bob to reach out to Gino if he doesn't hear from Swasey and Gino will get a hold of him. Bob confirmed that he was contracted to do doing more mowing this year than last. Elizabeth mentioned to look at the request form.*
4. Discuss Transfer Station Bins – *Derek said that he found Casellas, Riverside in Augusta and he had talked to a company online and was told that Maine and Vermont are the only two states other than Alaska that they don't deliver dumpsters to. Derek said he had measured the ones at the Transfer Station to see what ones we would need. Elizabeth asked how many we needed and Derek told her two. He said he found some that are used and in good shape but wasn't sure if we wanted to deal with used ones or not.*
5. Discuss Paving schedule – *Elizabeth asked Bob if Spencer Paving had a schedule as to when they will be ready to start paving. Bob said he hadn't heard back from him. Gino said that he had spoken with them, he told them they needed to get a hold of Bob.*
6. Discuss with Bob on part-time summer help – *Bob explained that having part-time plow driver to do some flagging would mean they could have two trucks going for ditching/brush and then one truck going even when someone is on vacation. Elizabeth said that she was concerned because it wasn't discussed prior to his budget being set and going into summer time with an extra man. Bob said he had money left over in his budget last year. Gino asked Bob if he had thought of hourly rate and how many hours. Bob replied he thought the same pay as he was get last winter and 2 to 3 days during the week and some weeks no hours. Derek said that with ditching he could see how the project could be delayed with lack of man power, if he could stick to his budget then he would be ok with a part-timer but if he was going to run over his budget that wouldn't be good where it had not been voted on. Bob and Derek told the Board how expensive hiring a flagger was getting. Gino expressed to Bob how important it was to watch his budget, Elizabeth told Bob that he needs to pay close attention to his payroll taxes as well. Derek asked when the cutoff date between summer and winter roads was, he was told October and May. Derek then asked how PTO was paid out, if it had a separate line item, Elizabeth answered that it comes straight out of payroll. Gino thanked Bob for presenting his case and told him it was his budget and Elizabeth said to be careful, she also told him that if it wasn't a good time for someone to take a vacation, Bob can tell them no (with backup)it's not a good time to take a vacation.*
7. Discuss replacing the sign at the Public Works Building – *Elizabeth asked Bob where were they in the process of the new sign for the Highway building, both Bob and Gino said last time they knew Curtis had been working on it. Derek asked if we had a template for the sign as he deals with many sign companies through his work and he has learned that it pays to get at least three numbers. Elizabeth asked Bob if he could reach out again to Spugnardi Signs and for Derek to reach out to a couple of companies. She expressed that we should do it like an RFP so everyone is on the same page and get a quote on taking the sign down from the building and putting a new one up also a quote on a roadside sign. They discussed the different types and places for the sign.*

Bob reminded the Board that the Transfer Station was the first to ask for a new sign, Derek agreed that it does need to be replaced. Elizabeth just the hours on it in case the time changes, we wouldn't

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have to replace the whole sign.

8. Discuss Cemetery clean up - *Elizabeth mentioned to Bob that during Cemetery cleanup if they come across trees that are not doable by them, to reach out as it could cause damage to the stones. She also asked Bob to check for stones that need to be repaired or replaced, if they find large dips around the stones to make a list as to what it needs as it is up to the town to take care of them so just let the girls know.*
9. Discuss purchase of any large budget items/projects – *Elizabeth wanted to remind both Gino and Bob that any large purchase items that are on your budget list to be aware of timing and pricing and that we get to the end of the year with extra money because we forgot to purchase something. Gino asked about the funds for the lights in the garage, Elizabeth let him know that the funds are there and recommends sending out RFP's for the job. She said she can help write it if needed.*

Bob asked if the materials for the Town Office grounds would come out at his budget. Elizabeth said that she thought it would be under supplies under the office account. She also said maybe we won't buy flowers this year, donations welcomed.

County Taxes - Signed

5. CHAIRMAN'S ITEMS

6. SELECTMEN ITEMS

7. SIGN WARRANTS – #24, #25 *Gino motioned to sign the minutes, Derek seconded, 3-0.*

8. ADJOURNMENT – *Gino motioned to adjourn at 7:21, Derek seconded, 3-0.*