

**TOWN OF HEBRON  
SELECTMEN'S MEETING**

**June 26, 2023  
Minutes**

1. CALL TO ORDER and FLAG SALUTE – Chairman Elizabeth Olsen presided. Selectmen Gino Valeriani, Derek Pike and Town Clerk Holly Packard were also in attendance.
2. ACTION ON MINUTES
  - 2.1. *Action on Minutes dated June 12, 2023- Elizabeth motioned to accept the June 12, 2023 minutes, Derek seconded, 3-0.*
3. ADJUSTMENTS TO AGENDA - *None*
4. PUBLIC COMMENTS – *None*
5. BUSINESS ITEM –
  - 5.1. Transfer Station Manual & Inspection – *Derek has met with Steve and Davis a few times and discussed the items on the report that they can address right away which include the need of some new small signs to identify what and where things go. He gave them a copy of the report to look over as he plans to go back and spend more time going over things with them. Derek is going to reach out and see what tracking and training they need to have as it wasn't specified in her report. He contacted Maine Municipal Associates to see if they had something comparable to the size of Hebron, he didn't receive much feedback from them. Elizabeth suggested Derek check on the Maine Department of Labor's website for Transfer Stations standards for training on various equipment, safety supplies or areas.  
Derek let the Board know that the bins are being worked on and should be getting pictures of them soon.*
  - 5.2. Transfer/Highway Signs – *Derek said that he had received a price that was the same as it was three years ago of \$850.00 per sign installed so \$1700.00 for both. Elizabeth asked if we're able to get a small sign to hang below the Transfer Station sign that will have the hours of operation. Derek said he did asked if it was an option and is waiting on the additional fee. Gino asked if removing the old sign on the garage was our responsibility, Derek said it would be more cost effective if we could do it when we rent the equipment to replace the lights inside the building. Elizabeth motioned to have Derek go ahead and order the signs, Gino seconded that motion.*
  - 5.3. Moody Library and Fire Station Repair – *Elizabeth asked Derek if he was able to look at what needs to be repaired, Derek said he wasn't able to but he hopes to meet up with Jim Reid and Jim Trundy this week.*
  - 5.4. ARPA Funds – *Gino explained to the Board of some of the progress and some of the roadblocks that he and Terri are having. Gino was in hopes that we could think and decide about where and what to allocate the rest of the ARPA Funds to. Elizabeth expressed the need to update the*

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*Transfer Station with possible new structure for the recycling, storage and office with an updated heating system.*

- 5.5. **Audit Review** – *Elizabeth filled in the Board that she and Terri had been going over the draft audit, finding and fixing discrepancies made in the last couple of years. The Board discussed the Warrant for the Special Town Meeting and should we redo the whole Town Report, just the Warrant, should we mail them out or just make them available and post online.*
- 5.6. **Holly Vacation** – *Holly has requested to have the week of July 10-14 off as vacation. Gino made the motion to approve Holly's vacation, Elizabeth seconded, 3-0.*
6. **CHAIRMAN'S ITEMS** – *Elizabeth reminded the Board when signing the Payroll and the AP Warrants, to really look them over because mistakes can happen. She also asked Holly to look them over before they are posted as well.*
7. **SELECTMEN ITEMS** – *Gino let the Board know that we're still waiting to get out frequency approved for the Radios. Derek asked if we had an RFP policy, Elizabeth said that there has been discussions in the past but nothing had come from them.*
8. **SIGN WARRANTS** – *#32, #33 Elizabeth motioned to sign the Warrants, Gino seconded, 3-0.*
9. **ADJOURNMENT** *Elizabeth motioned to adjourn at 7:10, Gino seconded, 3-0.*