

TOWN OF HEBRON
SELECTBOARD MEETING

JULY 10, 2023

MINUTES

1. CALL TO ORDER and FLAG SALUTE – Chair, Elizabeth Olsen presided. Selectmen Gino Valeriani and Derek Pike as well as Treasurer, Terri Grover were present.
2. ACTION ON MINUTES
 - 2.1 Action on minutes dated June 26, 2023 – Gino motioned to accept the minutes as written, Derek seconded, 3-0.
3. ADJUSTMENTS TO AGENDA – None
4. PUBLIC COMMENTS -None
5. BUSINESS ITEMS –
 - 5.1 Transfer Station Manual & Inspection -Derek will order signs that are needed at the Transfer Station to identify where things should be placed. He was unable to connect with the lady from the State he has been working with as she has been on vacation, he will continue to work with her and updating the men at the Transfer Station getting us up to State Mandates. He has received pictures of the 3 bins and is working on getting them to Hebron.
 - 5.2 Transfer and Public Works Signs – The signs have been ordered and should be installed in the next few weeks. The sign on the front of the Public Works garage will be on posts in the ground for easier repair/ replacing in the future. It will be similar to the Packard Field sign. The sign at Transfer Station will replace the old one. We will have to contact dig safe for PW sign.
 - 5.3 Moody Library/Fire Station repairs – Derek as been unable to meet with Jim as both have busy schedules so Gino and Derek will go check the Library and Fire Station and will bring their thoughts to the next meeting.
 - 5.4 ARPA Funds – Gino wanted to Thank Senator Susan Collins office for their assistance in getting the Treasury to straighten out our ability to log in to their site and file the mandatory reports. We have \$13,707.12 in ARPA funds which are not allocated at this time.
 - 5.5 Audit Review – Elizabeth explained the Audit report answering questions for Gino and Derek. The Board would like to have Ron Smith come to one of their next meetings to answer further questions. Terri will reach out to Ron Smith.

This discussion led to discussion of a special Town Meeting the selectmen would like to include the audit, a revised building code, and allocation of balance of ARPA funds at that meeting.

5.6 Job Descriptions – The Board was provided with the descriptions which they will review, make notes and discuss at the meeting on 7/24/23.

5.7 30 Day Notices – It is Holly's intention to mail out week of 7/17/23, certified and non-certified. There is a new law in effect this month that allows homeowners under foreclosure to list their property with a realtor, when sold any liens would be paid first and any balance left would go to the homeowner. Our list was reviewed. Do not lien anything under \$10.00 per Elizabeth.

6. CHAIRMAN ITEMS- Elizabeth provided a quote from Northlight Electric for replacement of Public Works Garage lights. There is an issue with moisture causing the bulbs to burn out. After discussion the decision was made to request quotes from Flanders Electric and JNC Electric which would need to be received by 7/14/23 so that a decision could be made in a timely manner to fix the issue. Voted to take the cost of the lighting repair from ARPA building repair funds. Gino motioned and Derek seconded. 3-0

Discussion on new phone system. It was decided not to get lines for each of the selectboard members as it would add another \$21.00 per line to the monthly bill. The system will email any voice mails received to the selectboard so GA and other pressing issues are addressed in a timely manner.

7. SELECTMEN ITEMS – Gino would like us to add a copy of Brian Volpe's obituary to our Facebook page as he was a volunteer Fireman for Hebron with a note expressing our condolences and appreciation.

8. SIGN WARRANTS - #38 and #39 Gino motioned to sign the Warrants, Elizabeth seconded. 3-0

9. ADJOURNMENT – Elizabeth motioned to adjourn at 8:00; Gino seconded. 3-0