

**TOWN OF HEBRON
SELECTMEN'S MEETING**

**December 11, 2023
Minutes**

1. **CALL TO ORDER and FLAG SALUTE** – Chairman Elizabeth Olsen presided, Selectmen Gino Valeriani and Derek Pike, Town Clerk Holly Packard and Highway Foreman Roland Gagne were all present.
2. **ACTION ON MINUTES**
 - 2.1. *Action on Minutes November 27, 2023- Gino made a motioned, Elizabeth seconded, 3-0.*
3. **ADJUSTMENTS TO AGENDA – Executive Session – Personnel matter- Pursuant to M.R.S.A. Title 1, Chapter 13, Section 405 (6)(A) Elizabeth motioned, Gino seconded to Enter at 6:45 PM – Exited at 7:12 PM.**
4. **PUBLIC COMMENTS - None**
5. **BUSINESS ITEM –**

5.1 Highway Budget Requests – Sander for the One-ton Truck & Frontend Loader - Roland let the Board know that he had received several quotes for a new loader with trading in the old loader. The John Deere dealer was the cheapest and had a higher trade-in amount and they also have a lease program with option to buy. He was looking into different size buckets and he is checking into a refurbished loader. Elizabeth asked if they went to Town Meeting to ask for a loader or a truck which one is needed more, Roland said the loader needs to be replaced sooner. The Board asked Roland to get more information to compare apples to apples for a new loader. Roland said he was getting quotes on a new truck as well. Derek told Roland that he would be by on Tuesday to set up a spreadsheet for him to use that will help him and the Board compare. Roland said he is waiting to hear back from Freightliner on a truck that was in but another company had backed out of buying, and they were waiting to hear back from Vikings on their price for the headgear so it could be sold as a packaged deal.

Roland asked the Board about buying a new hopper sander for the one-ton so they can get to places the big trucks can't. The Board voiced their concern about the sand and salt rotting the truck bed. Roland said they would make a point to wash and take care of it. He said he would put some plywood on the sides to help keep the salt and sand out. Elizabeth asked Roland to go through his budget and see what bills were still outstanding as there was only three weeks left of the budget year. If there is a surplus leftover then he would be able to purchase the sander and also asked him to come to the next meeting on December 27, 2023 at 5:00 PM.

5.2 Review Driveway Ordinance – The Selectmen discussed the Driveway Ordinance and the Culvert Policy and they agreed that it needs more clarity. They all agreed to look them over and discuss at a future meeting.

5.3 Meeting with Library Trustees – January 22, 2024 – Holly told the Board that January 22, 2024 was the soonest she was able to get the Trustees together for a meeting with the Selectmen.

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5.4 Waiver Forms - *Elizabeth motioned to accept the signed waiver, Gino seconded, 3-0.*

5.5 2021 Unpaid/ Potential Foreclosure on 2021 Property Taxes – *The Board looked through the accounts that could potentially foreclose in February 2024.*

5.6 Trio Payroll - *Elizabeth updated the Board on the pricing of doing payroll with Paychex and with Trio software. Elizabeth had asked Terri to email the list serve to see what other towns are using and she had told Terri to get setup with the Federal and State payments before going forward with Trio. Gino motioned to sign, Elizabeth seconded, 3-0.*

6. CHAIRMAN'S ITEMS –

6.1 Review Budget – *The Selectmen discussed the budget and decided to get together again on Monday January 8th, at 5:00, then meet with the Budget Committee on January 24th.*

7. SELECTMEN ITEMS -

8. SIGN WARRANTS – *#58 & #59 Elizabeth motioned to sign, Gino seconded, 3-0.*

9. ADJOURNMENT – *Elizabeth motioned to adjourn at 8:30, Gino seconded, 3-0.*