**December 09, 2024**

**Minutes**

1. CALL TO ORDER and FLAG SALUTE – *Chairman Gino Valeriani presided, Selectman Elizabeth Olsen, Selectman Derek Pike and members of the Ad Hoc Committee.*
2. ACTION ON MINUTES
   1. *Action on Minutes dated November 25, 2024 -Tabled*
3. ADJUSTMENTS TO AGENDA

*Discussion of closure of the Town Office to the public for holidays and year end, December 23-25, December 31, 2024, and January 1st 2025. Elizabeth motioned, Gino Second 3-0*

1. PUBLIC COMMENTS –

*Butch asked who was responsible for clearing out Fire Hydrants, and staking them, as they haven’t been done lately. Board said it was the water company’s responsibility. Board will speak to Water Company.*

*Butch asked who was our financial company was and what duties were they currently doing and who is doing AP.*

*Jim asked to make sure steps and back door remain accessible for fire exits, etc.*

*Jim asked about Moody Library siding, getting a plan with Derek as he couldn’t meet with him last week, need to get it all in with ARPA money.*

1. BUSINESS ITEM –

5.1 Discussion with members from the Ad Hoc Committee and Public on the Town of Hebron hiring

a Town Administrator. Articles for Town Meeting and Public Hearing.

*Discussed hiring someone temporally to help Town Clerk. Mentioned of the mailer, contents etc tabled until 5.2.*

5.2 Informational Mail Flyer to Hebron Residents.

*Discussed mailer to the town residents. Ad Hoc Committee asked who receives the letter, Board stated anyone in town with a rural mailbox or P.O. Box. Discussion of Highway Equipment, noted in flyer. Mentioned of a digital message board.*

1. CHAIRMAN’S ITEMS –

*NONE*

7. SELECTMEN ITEMS -

*Gino discussed getting a new flag*

8. SIGN WARRANTS – Payroll #24, Warrant #49, #50, # 51

*Gino motioned to sign the warrants, seconded by Elizabeth, passed 3-0*

9.. ADJOURNMENT -

*Gino motion to Adjourn at 7:11pm, Elizabeth seconded, 3-0*