

**TOWN OF HEBRON
SELECTMEN'S MEETING**

**July 28th, 2025 6pm
Minutes**

1. CALL TO ORDER and FLAG SALUTE – *Chairman Butch Asselin presided. Selectmen Elizabeth Olsen, Selectmen Joey Chretien, Town Administrator Alicia Bryant, Interim Highway Foreman Brian Whittier and Michael Carey with Brann and Isaacson were all present.*
2. ACTION ON MINUTES – *Action on Minutes dated July 14th, 2025 – Butch motioned to approve minutes dated July 14th, 2025. Joey second, 3-0.*
3. PUBLIC COMMENTS – *NONE*
4. BUSINESS ITEM –
 - 4.1. Meet with Michael Carey with Brann & Isaacson in Lewiston about becoming town attorney – *Michael Carey of Brann & Isaacson in Lewiston gave an introduction on himself and the law firm. Butch motion to accept Michael Carey with Brann & Isaacson as the town attorney and for the Town Administrator to sign the engagement letter. Elizabeth second, 3-0.*
 - 4.2. Review and award 2010 truck bids – *The town had received two truck bids for the 2010 International 7000SE. Town of Chesterville in the amount of \$25,000.00 and Indian Township Tribal Government in the amount of \$20,999.99. Board reviewed both bids. Joey motioned to accept the bid from Chesterville in the amount of \$25,000.00. Butch second, 3-0.*
 - 4.3. Review of the updated personnel policy – *Board reviewed the updated draft of the personnel policy, noted some more changes. Will update as needed and bring back for review along with a clean copy to sign if it passes.*
 - 4.4. Review and sign County Tax Bill – *Board discussed the increase of the County Tax Bill. Elizabeth motioned to sign the County Tax Bill. Butch second, 3-0.*
 - 4.5. Discussion of setting a date for a special town meeting in regards to paying the trash truck, county taxes and school taxes and the undesignated funds – *Board discussed dates for having a special Town Meeting to pay for the overages for the trash truck repair. Butch asked how much of the Undesignated Fund Balance was appropriated from the Town Meeting, \$305,000, was used to towards our working budget to offset the taxes and account for the rise in School Budget and County Taxes. \$100,00 of that was approved at 2024 Town Meeting to be used towards the new highway truck, it had to be reapproved to move the funds to pay for it when it was going to arrive. The Board discussed how the school budget was already voted and approved and how we have no say in the county tax, all we can do it try to prepare as it is separate. The Board noted and gave some ideas on how to education the citizens to help understand on municipal budgets, elections and responsibly of the town for the school and county budgets. Board*

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agreed to send out a mailer with the warrant articles and date of the special Town Meeting. Elizabeth motioned to approve Monday September 8th at 6pm as the date for the special Town Meeting with two warrant articles asking to appropriate the transfer of funds from the undesignated fund balance to cover the cost of the repairs of the trash truck and the overage in rental fees the town incurred when the trash truck was down. Butch second, 3-0.

- 4.6. Review and sign Responsible Pet Care Contract – *Board reviewed the contract with Responsible Pet Care. Invoice stayed the same as previous year. Elizabeth motioned to accept the contract and have the Town Administrator sign for it. Butch second, 3-0.*
5. TOWN ADMINISTRATOR UPDATES – *Paving is starting on August 5th Hebron Center Road. Highway is finishing up the last two culverts on the road and it will be ready for paving. – Brian gave an update on the new highway truck needing warranty work with the wing seals leaking and causing the wing to drift down also adding a wing stop as it does not have one. – Brian had also given an update/plan for under coating all the highway trucks. – Invites have been sent out and posted for the upcoming meet and greet on Wednesday night. – The Highway Department had asked getting a metal bin at the town garage. To help clean up all the cutting edges, scraps etc. Board asked about the cost it and if its worth it verse bringing it up to the dump a little bit at a time as they go up there. Or if they have enough to just take a truck down loaded themselves to recycle, skipping fees. Highway asked if funds could be used for their department. Board stated it does not work like that and that it has to go back in as a revenue. – Town cell phones were supposed to arrive but there was an issue and they hadn't come in yet, checking on that and will be updated once arrived. – Gave an update on the vacant CEO position and ad postings and tentative leads on them. Joey asked what the protocol was in the event that we don't have one, then what? Does everyone just wait? Elizabeth mentioned that the board can appoint a CEO and they can have up to a year to become certified. Did put some calls into other towns for coverage. Butch asked if someone in the private sector could cover and the citizens have to pay as they get the permit.*
6. SELECTMEN ITEMS – *Joey gave an update on the 2013 at allegiance. Still has a noise that is not right, they are looking into more. Joey states he doesn't want it back if something is still wrong, or it needing attention once it comes back, no reason it should fail with less then a year on repair. Brian had given and update on the loader. Stating it needs a lot of work and maybe we should check all of our options. Board tabled for now and asked Brian to get repair quotes, used quotes and new quotes and bring it back to the board to evaluate.*
7. SIGN WARRANTS – *Warrants #38, #39 – Elizabeth motioned to sign warrants #38 & #39. Butch second, 3-0.*
8. EXECUTIVE SESSION – *Personnel Matters pursuant to 1M.R.S. § 405(6)(A) – Butch motioned to enter executive session with the Town Administrator at 8:16pm. Elizabeth second, 3-0. Board came out of executive session at 8:34pm.*
9. ADJOURNMENT – *Elizabeth motioned to adjourn at 8:34pm. Butch second, 3-0.*