

**TOWN OF HEBRON
SELECTMEN'S MEETING**

**August 11th, 2025
Minutes**

1. CALL TO ORDER and FLAG SALUTE – *Chairman Butch Asselin presided, Selectmen Elizabeth Olsen, Selectmen Joey Chretien, Town Clerk Holly Packard and Highway Foreman Brian Whittier were also present.*
2. ACTION ON MINUTES – *Action on Minutes dated July 28th, 2025. Elizabeth motioned to accept the minutes, Joey seconded, 3-0.*
3. PUBLIC COMMENTS – *None*
4. BUSINESS ITEM –
 - 4.1. Review and approval of the letter from the Town Attorney referencing Cintas – *The board reviewed and agreed to have the Town Administrator send out the letter certified.*
 - 4.2. Review and award Striping Bids – *The Board reviewed and Elizabeth motioned to accept K-5 Corporation bid of \$6,840.00, Joey seconded, 3-0.*
 - 4.3. Review of the updated Personnel Policy – *The board reviewed the changes and made adjustment to some of the verbiage on pages 8 & 11.*
 - 4.4. Discussion regarding the loader – *Brian and the board went over the list of what the loader needs to be able to function the way the town needs. He shared with the board the prices he has been getting on several used loaders and a seasonal rental. The board asked Brian if he could find out what we could get for our loader as a trade-in and come back to the board with all the info needed. Board spoke about pushing the special town meeting out until September 22nd due to not having enough time to gather all the information for the loader and to make the decision on what to do, so the warrant articles can be written, approved and sent out before the date. Special town meeting will be in regards to the trash truck repairs and all the overages cause by it being down, roll offs and tonnage. And what the board decides with the loader.*
 - 4.5. Discussion of signs by Spugnardi Signs - *The Board discussed the sign that is to replace the one on the town garage which had been in the works for a couple of years. Elizabeth motioned to buy the replacement sign but the town line sign had not been preapproved by the board and would have to wait for approval. Joey second, 3-0.*
5. TOWN ADMINISTRATOR UPDATES –

Paving is complete on Hebron Center Road, and under tonnage! Highway still needs to add the shoulder material. Posted to let citizens aware.

Brian had shared paper work about taking some classes for supervisory leadership. This is a great idea; however, there is no money in the budget for highway training, maybe this is something that we can plan for the coming budget and he can attend in the spring? Also, the highway department is down an employee and are behind schedule for the summer in terms of getting things ready for winter and all the roads. Board agreed to wait for now and said it

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is something that we can plan for the coming budget and have the crew available.

Chesterville came to pick up the 2010 truck on Friday.

I called MMA legal about what to do about not having a CEO. We have Shoreland Zoning so we have to have one. We cannot have citizens hire them privately. She suggested that the board can appoint anyone to be a CEO and they have a year to become certified but we do need a licensed plumbing inspector (LPI) at the time of appointment. She did agree to reach out to other towns for coverage. I conducted interviews for the CEO position on Friday. To be discussed in executive session.

Posted an ad for Highway Equipment Operator/ Laborer on MMA and the website. Noted on our town Facebook page that we had openings for Highway and CEO and tagged the website as well.

Met with the lawyer and give in all of our info regarding a deed and contract letter. Board received an email and also printed off with all the information regarding recommendations and questions with the deed. Butch a refreshed the board his conversation with MMA legal before and read a citation from them recommending we reach out to our lawyer. Butch had Alicia check with the lawyer about doing a quick claim deed. Lawyer did some research and is recommending we draft a letter to the school asking them to create a deed to transfer the property to us. Board agreed to have a letter drafted by the lawyer.

Do we want to be a part of AVCOG for 2026? Invoice for 2026 is due in September. Board discussed our wants and needs to see if being a member for AVCOG is worth it. Board stated it is not in the budget to sign up for it this year, 2025, or even paying for next year this year. Elizabeth stated if unsure if we would receive any savings once paying for the membership. Brian said that we are currently saving ten dollars a ton on salt by having the state bid over the AVCOG bid price, so that savings alone if worth not doing it. Board agreed and noted not to renew the membership again for this coming year.

6. SELECTMEN ITEMS –

Brian undated the board on an issue with the trash truck of lack of power so he checked all the fluids which all seemed fine. Don used it Tuesday and Thursday with no problems. Don called him on Saturday saying the truck was lacking power and could barely get it to move in the yard. Today Brian said he tried to call Pete with no answer so he called Steve Tucci and he came and checked out the turbo and the rest of the truck he said the filter was plugged probably because the truck idles all the time at the dump. Brian planned to pick up more filters and keep an eye on the truck.

Brian let the Board there was an issue with the loader and a button on the bucket failed and he had to order a new one and that will be in tomorrow.

- 7. SIGN WARRANTS –** Warrants #40, #41 – *Elizabeth motioned to sign the warrants and withhold R.H.R. Smith check for the preaudit for now, Joey seconded, 3-0.*
- 8. Personnel Matters pursuant to 1M.R.S. § 405(6)(A) –** *Elizabeth motioned to enter in Executive Session at 7:37p.m., Joey seconded, 3-0. Elizabeth motioned to come out of Executive Session at 8:00 p.m.*
- 9. ADJOURNMENT –** *Elizabeth motioned to adjourn at 8:00 p.m., Joey seconded, 3-0.*