

# TOWN OF HEBRON

## SELECTMEN'S MEETING

Public Hearing for General Assistance

December 22th, 2025 6pm

Public Hearing for General Assistance

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Selectmen's Meeting Agenda

1. CALL TO ORDER and FLAG SALUTE – *Chairman Butch Asselin presided. Selectmen Elizabeth Olsen, Selectmen Joey Chretien and Town Administrator Alicia Bryant were present.*
2. GENERAL ASSISTANCE PUBLIC HEARING – *Chairman Butch Asselin called the public hearing to order at 6:00pm. No public attendance. Butch closed the public hearing.*
3. ACTION ON MINUTES – *Action on Minutes dated December 8th, 2025. – Butch motioned to accept the minutes dated December 8<sup>th</sup>, 2025. Joey seconded, 2-0, with Elizabeth abstaining due to absence from the previous meeting.*
4. PUBLIC COMMENTS – *NONE*
5. BUSINESS ITEM –
  - 5.1 *For budget purposes review of Selectmen's stipends and merits – Butch mentioned how Alicia is finalizing the budget to review and needed to know about Selectmen's stipends and merits. Alicia gave an overview of local towns Selectmen's pay and went over data from MMA wage survey for both town employees and Selectboard stipends. Board discussed pros and cons of reducing the Selectmen's stipends, noted the work and knowledge still involved. Joey motioned to reduce the Selectmen's stipends to \$7500 for the Chairman and \$5000 and \$5000 for other each board member, for a total of \$17,500 with a total reduction of \$12,500. Elizabeth seconded, 2-1. Elizabeth questions about holding the selectboards biweekly stipend payment until the Town meeting as they aren't sure what the approved reduced amount will be until then, keeping on track with holding off on COLA until the meeting. Board also discussed getting paid out the full amount that they agreed upon which would bring them to March before the reductions come into play, even being a new calendar year. The debate is that the terms are March to March but for budgeting January to December. Normally this is not an issue as they receive the full stipend by the time of the Town meeting in March, only different due to the reduction of pay.*

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*Board agreed to hold the stipend pay until the Town meeting to see what amount was approved then pay accordingly.*

- 5.2 Discussion and decision of Audit dates and availability – *R.H.R. Smith is looking to have the audit on January 13-15<sup>th</sup>. Alicia questioned what the previous protocol was, was the office closed only one day? Elizabeth stated that we should be able to be open but reduced at the window and if the auditors need to wait briefly while waiting on a citizen then that's okay. Alicia asked the board if any of them were available for the 15<sup>th</sup> as she is out. They replied just offer then another day that works better and also tell them we have Trio web.*
- 5.3 Discussion of CMP pole permit – *CMP sent over a pole permit for Merrill Hill Rd this is not for a new pole but for a support pole. Elizabeth motioned to approve the pole permit. Butch seconded, 3-0.*
- 5.4 Review of monthly reports for November – *Board reviewed the monthly reports and noted some changes to move to correct accounts. Butch motioned to approve the monthly reports for November. Elizabeth seconded, 3-0.*
- 5.5 Move and vote on the appendices A, B, C, and G of the General Assistance Ordinance – *Elizabeth motioned to move and accept the General Assistance Ordinance Appendices A, B, C, and G. Butch seconded, 3-0.*
6. TOWN ADMINISTRATOR UPDATES – *Alicia gave an update on some items needing repair at the town office and the town garage roof. Alicia questioned the Highway uniforms and getting them more clothes to help get by as there is more money left in the budget. Alicia mentioned the bank is no longer handing out penny rolls, only with cashing checks. Meanwhile every time we go to the bank, we are handing them pennies, as we need to prove our draws daily. The board discussed having a town vote as to how we should handle it the over and shortage or exact change. Board said to post a sign saying we need pennies and we can buy them off citizens. Alicia asked about board budget meeting dates.*
7. SELECTMEN ITEMS – **NONE**

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8. SIGN WARRANTS – Warrants #64, #65, & #66 – *Butch motioned to sign Warrants #64, #65, and #66. Elizabeth seconded, 3-0.*
9. EXECUTIVE SESSION – Legal Matters pursuant- to 1M.R.S. § 405(6)(E) and Personnel Matters pursuant to 1M.R.S. § 405(6)(A) – *Butch motioned to enter into executive session at 8:20 with the Town Administrator. Elizabeth seconded, 3-0. Board came out of executive session at 9:41pm.*
10. ADJOURNMENT – *Butch motioned to adjourn at 9:41pm. Elizabeth seconded, 3-0.*