

**TOWN OF HEBRON
SELECTMEN'S MEETING**

**March 23rd, 2026 6pm
Minutes**

1. CALL TO ORDER and FLAG SALUTE – *Chairman Butch Asselin presided. Selectmen Elizabeth Olsen, Selectmen Mark Cayer, Town Administrator Alicia Bryant and Code Enforcement Officer Chris Summers were present.*
2. TO CHOOSE A CHAIRMAN OF THE BOARD – *A discussion was had in terms of updated duties, needs and expectations of the chairman. Elizabeth motioned to select Butch as chairman of the board. Mark seconded, 3-0.*
3. EXECUTIVE SESSION – Personal Matters pursuant to 1M.R.S. § 405(6)(A) – *Elizabeth motioned to enter into Executive Session at 6:06pm with the Town Administrator and the Code Enforcement Officer. Mark seconded, 3-0. Mark motioned to come out of Executive Session at 6:27pm. Elizabeth seconded, 3-0.*
4. ACTION ON MINUTES – Action on Minutes dated March 9th, 2026 – *Elizabeth motioned to approve the minutes dated March 9th, 2026. Butch seconded, 2-0. Mark abstained.*
5. PUBLIC COMMENTS – *NONE*
6. BUSINESS ITEM –
 - 6.1. Review and discussion of the Solar Ordinance Draft – *The Board discussed the proposed Solar Ordinance, noting the current solar moratorium. The Board discussed the original intent of not wanting commercial solar fields/farms, wondering if we can legally block that, if not then would want to set strict standards and setbacks. Board suggested reaching out to MMA legal about this and then to our attorney after if needed. Board would like the Code Enforcement Officer to be more involved with the planning board and helping with ordinances. Butch recommends them looking into changing the time that the planning board meets as well, to help gain more members and allow CEO to attend.*
 - 6.2. Review Insurance proposal – *Board reviewed the insurance proposal for the 2026/27 year. There were a few minor updates needed to be completed with our assets. We had given them the updates but it wasn't carried through. The board called our insurance agent to clear up a few questions and to go over the policy. Board decided to not go with the terrorism insurance. Butch motioned to have the Town Administrator to sign the updated insurance policy with the corrections and to decline the terrorism. Elizabeth seconded, 3-0.*
 - 6.3. Review and discussion of RFP for paving with Minot on Allen Road – *Alicia gave an update regarding the RFP for paving working with the Town of Minot. Minot is looking to send out the RPF by the end of the week next week and have them come back by the end of April. Also added in there to include Sturtevant Hill Road, which Hebron would be billed for separately and be in charge of that project. Hopefully giving us the bulk*

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pricing, which may include an extra transport fee. If this works well, maybe we can continue in the coming years.

6.4. Discussion of dates and times for meetings – *Butch suggested that discussing the meeting times and days for Selectmen's meetings should be brought up yearly. The board discussed the availability for the selectboard members and times would work for all. Having an earlier time but also may help with citizens to attend the meetings as well. Board agreed that moving the time up was best and could always reevaluate later. Mark motioned to change the Selectmen's Meeting time to 5pm. Elizabeth seconded, 3-0.*

6.5. Review and sign appointments for:

Fire Chief- James Trundy

1st Deputy- Richard Deans

2nd Deputy- Charles Hall

–Elizabeth motioned to approve the appointments for Jim Trundy, Richard Deans and Charles Hall as noted. Mark seconded, 3-0.

7. TOWN ADMINISTRATOR UPDATES – *Alicia gave the final day that the office will be closed for training for the new CVR, March 30th. – Alicia gave an update on interviews that had been held and scheduled for the rest of the week. Asking about multi state background checks. –Alicia questioned what we are looking for per diem help at the town office. Elizabeth mentioned that we can look into apps/programs to transcribe meetings. – Alicia noted how back pay for COLA and health insurance is coming through. –*

8. SELECTMEN ITEMS – *Elizabeth spoke about the culvert that is on East Oxford Road, the former foreman brought up the fact that it is starting to need attention to the Town of Oxford. Oxford has paid an engineer to take a look at the bridge/culvert. Alicia asked if there are available grants. Elizabeth stated that there usually are grants available, however, the Town of Oxford has already received culvert grants and where as they own half of the property that may not apply. Something to be in aware of for the future planning, budgeting and grants. – Elizabeth stated that the Town of Oxford agreed on the cardboard and brush agreement. – Mark questioned if it would be a conflict of interest/issue if he was to join the fire department. He said that he was approached by the fire chief about joining the fire department. Butch mentioned he would have to abstained from voting in budget or other fire department needs. Elizabeth noted where he is not the fire chief or deputy that he would be a volunteer and not a true employee. Board agreed to have town admin to look into it and for Mark to hold off for now. – Board discussed more of what they would like to see for uniforms. – Butch mentioned about the hazard waste days for the transfer station. Alicia and Brian have been talking about this and setting up a plan for help spreading the word and what is acceptable and locations/ days to bring things. – Butch mentioned that is looks like someone is plowing across 119 from Back Street. This has previously been brought up and spoken to the Highway Department and they are adamant that it wasn't them. Alicia will revisit this with them and check other possibilities as this is a safety concern.*

9. SIGN WARRANTS – Warrants #15 & #16 – *Board reviewed the warrants. Elizabeth*

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motioned to sign Warrants #15 & #16. Butch seconded, 3-0.

10. ADJOURNMENT – *Butch motioned to adjourn at 8:16pm. Mark seconded, 3-0.*