

**TOWN OF HEBRON  
SELECTMEN'S MEETING**

**April 27th, 2026 5pm  
Minutes**

1. CALL TO ORDER and FLAG SALUTE – *Chairman Butch Asselin presided. Selectmen Elizabeth Olsen, Selectmen Mark Cayer and Town Administrator Alicia Bryant.*
2. ACTION ON MINUTES – *Action on Minutes dated April 13th, 2026 – Elizabeth motioned to approve minutes dated April 13<sup>th</sup>, 2026. Mark seconded, 3-0.*
3. PUBLIC COMMENTS – *NONE*
4. BUSINESS ITEM –
  - 4.1. Review and sign Emergency Proclamation Plan and Powers – *Elizabeth motioned to sign the updated Emergency Proclamation Plan and Powers. Mark seconded 3-0.*
  - 4.2. Discussion of Parking Lot Ordinance – *Board discussed what they would like to see for a Parking Lot Ordinance and reviewed some samples. Key points: permits, limits, insurances, enforcements, noting to wave fees for non-profits. The ordinance would let the Town be able to regulate it. Refuse or revoke applicants and set stipulations.*
  - 4.3. Discussion of Legislative Policy Committee Nominations – *Board reviewed and discussed nominations for the Legislative Policy Committee. There are no nominations at this time but will keep it in mind.*
  - 4.4. Review and sign updated Treasurer's Disbursement Warrant policy – *Board reviewed and discussed the updated Treasurer's Disbursement Warrant policy. Updated changes to the statutes and to add the current board members. Elizabeth motioned to sign the updated Treasurer's Disbursement Warrant policy. Mark seconded, 3-0.*
  - 4.5. Discussion of May Meetings – *Board discussed changing the date of the May 25<sup>th</sup> meeting due to it being a holiday. Board reviewed dates and schedules and will bring back to next meeting to decide on a date.*
5. TOWN ADMINISTRATOR UPDATES – *County Tax went down this year for Hebron, \$188,300 (\$-5,700). – Went over the flag pole quotes from budget season. Elizabeth motioned to have Town Admin decided on a flag poled based off of the current budget. Butch seconded. – Flags for veteran's graves. Davis does not want to place them anymore, but willing to help/train. Admin asked about having the Highway Department do it, the board agreed. Elizabeth mentioned having everything documented clearly in a book, to show where and when, so future employes or people can easily find it. - Mark mentioned about possibly making it a community event sometime in the future. – Paving bid with Minot came back for \$87a ton. \$30 a ton savings then the multiple quotes we received in the fall. More details to come. Town Admin questioned could there be a paving reserve account to roll over any unused paving money for future projects. Board discussed options and how it would have to be voted on and asked to be rolled into a reserve. Something to note for the future. –*

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*Reviewed rental quotes for an excavator for ditching. Board agreed with the budget and savings to rent one. Board agreed if there is money in the budget then it's up to the Town Admins discretion of which quote and time frame. – Conversation was had about Greenwood Mountain Road and needing reconstruction. Spoke about other roads in town needing a lot of attention and looking at repairing them correctly verse paving over them. Possibly checking into bonds and project managers complete the projects at once, then hold off on paving for a few years and ask for debit service to pay it back. Board would like some type of plan for the future and quote. – The mirror that Josh asked about is \$160. The hard part is where to put it. It would be up too high or nothing to attach it to on the right. On the left there is a CMP pole but that would have people looking the wrong way. Elizabeth asked what would be the towns liability on this. Alicia agreed that was Brian's concern as well. Butch asked how many accidents occur there, not many if any. – Board reviewed information on drug testing for new hires or post-accident, noted needing a state approved policy if we implement it. Board agreed not to test with new hires for now but to add it into our personnel policy about no alcohol or drug use during or before work hours. – The roof on the Highway garage was repaired where the shingles came off. However, he noted that the whole roof is needing to be replaced, quick quote \$26,000. Shingles are worn, low quality and weren't nailed down correctly, that's why they blew off every year. The board stated they would like more information and a second opinion. Board discussed needing a town wide building reserve for repairs then not limiting. – Town Admin went over a quote for a replacement hot top saw. Ours died last year and needing a replacement or rental. Board agreed its best to replace it as it will pay for itself, as long as there is money in the budget. Recommend Alicia to get more quotes before deciding.*

6. *SELECTMEN ITEMS – Butch brought up about the Solar Moratorium that was implemented previously. We would need a public hearing about it to proceed with it and the solar credits have changed and the demand it not there. Either we need to move forward or remove it. Board agreed it is not needed at this time and can reevaluate later if needed.*
7. *SIGN WARRANTS – Warrants #21 & #22 – Butch motioned to sign Warrants #21 & #22. Elizabeth seconded, 3-0.*
8. *ADJOURNMENT – Butch motioned to adjourn at 6:43pm. Elizabeth seconded, 3-0.*